

# **Obtaining a Permit to Construct a Deck with a Height from Ground Level Greater than 30 inches**

**In Logan Township**

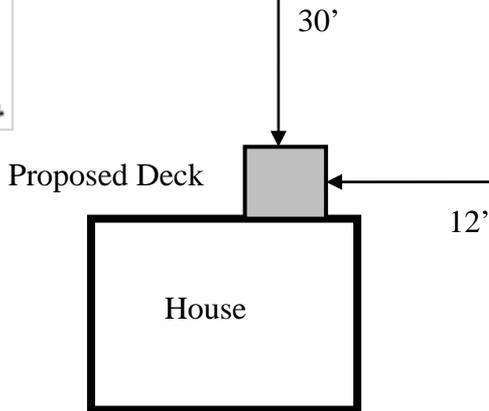


**A How To Guide - #6**

# Drawing a Site Plan

In general, your site plan should include:

- Property lines.
- Location of House and other existing structures on the lot.
- Location of proposed deck.
- Distance from property lines to deck.
- In most cases, the proposed structure needs to be 12 feet from the side property lines, and 30 feet from the front and rear property lines.



Roadway

## Steps to Obtaining a Zoning and Building Permit for a Deck with a height from ground level greater than 30 inches

1. Pick up a Zoning and Building Permit application and Building Permit Application Submittal Requirements Checklist (Deck) from the second floor of the Township Municipal Building or print them from the Township's website: [www.logantownship-pa.gov](http://www.logantownship-pa.gov) under applications and forms.
2. Complete numbers 1-14 on the application.
3. Sign the third page.
4. Draw a site plan of your property on the back of the application, or on a separate sheet of paper – see opposite page for an example.
5. Following the checklist, provide a drawing and details of how the deck will be constructed, including floor joist size, guardrail height, and stairs, etc...
6. Return the application, checklist, and three copies of the drawings, to the Township in person, or by mail.
7. Wait for a phone call indicating that your permit is ready – usually a week. State law gives us 15 business days to review the permit, but the turnaround time is usually less.
8. Pickup and Pay for your permit. The fee is \$50.00 plus the cost of the building permit and inspections.
9. Call 811 before you dig.
10. Start building your deck. Make sure to call for the appropriate inspections.

# Questions??????

Call us at 814-944-5349

Fax us at 814-944-5051

E-Mail us at

[logantownship@atlanticbbn.net](mailto:logantownship@atlanticbbn.net)

[www.logantownship-pa.gov](http://www.logantownship-pa.gov)



*Prepared for Our Residents*

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